

ERASMUS+

INTENSIVE ENGLISH then MAXIMISING THE POTENTIAL OF WORK EXPERIENCE

Course Ref: TED 11.2

Minimum Entry Level

CEFR English B1

Daily Teaching Sessions

Monday to Friday

Afternoons: See course programme page 2

Total course contact hours

2 weeks: 53 lessons (39.75 hours)

Maximum class size 15

Course Provider:

**Twin English Centre
Dublin**

OID E10161024

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Dublin 1

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in association with:

**Shadows Professional
Development Ltd
OID E10070815**

If your Erasmus+ National Agency has additional requirements not covered in our advertised course offers, please contact us and we would be pleased to design your course to meet these requirements.

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This course is of significant benefit to Principals, Head Teachers, Teachers, Career Advisers, Subject Teachers and Trainers who:

- plan, organise and execute work experience programmes for their students
- wish to share ideas on best practice in the field with colleagues from across Europe thereby improving the overall approach to raising awareness of the value of Work Experience programmes in their schools and, as a result, the learner outcomes for their students

Objectives

- To consolidate participants' English language skills
- To familiarise participants with key concepts and issues relating to Work Experience programmes
- To increase participants' skill and confidence in developing and planning work experience programmes and in integrating the knowledge acquired by their students into their future careers
- To increase participants' awareness of the requirements of host companies
- To establish contacts between Work Experience organisers from a variety of European backgrounds and facilitate future networking among these professionals

Preparation

Pre-course Preparative Modalities:

- Needs Analysis
- Pre-course information on free on-line resources
- Pre-course cultural information
- Pre-course general arrival information

Practical Arrangements

Intra-Course Modalities offered by the Course Provider

- Course Tutor
- Learning Materials
- On-going assessment and evaluation
- Setting of learning objectives
- Feedback on progress and areas needing special attention
- Guidance and advice on homework exercises
- 24 hour emergency contact number
- Accommodation service
- Optional cultural visits

Follow up provided

Post-Course Modalities

- A Certificate of Attendance and Achievement
- Europass Mobility
- Post-Course Forum

INTENSIVE ENGLISH AND MAXIMISING THE POTENTIAL OF WORK EXPERIENCE

Course Topics

INTENSIVE ENGLISH

Skills

Lessons integrate both receptive and productive skills practice with an emphasis on developing the speaking and listening skills

Competences

Lessons focus on developing competences needed to communicate effectively and flexibly through English in the real-world

Linguistic Competences:

Grammatical, lexical and phonological

Strategic Competences:

Interaction, compensation and repair

Pragmatic Competences:

Functional language and discourse management

Fluency Development

Asking for and giving information and opinions

Expressing a point of view & providing supporting detail and examples

Persuading, Agreeing and Disagreeing

MAXIMISING THE POTENTIAL OF WORK EXPERIENCE

Creating a Digital Portfolio to record material covered and facilitate dissemination of skills acquired
Company requirements
CV Essentials/Preparation
Preparing students for interviews
Attitudes to work
Google products
Google classroom
Visit to Company; preparation and review of visit

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Course Content

The English language course covers all of the language skills - speaking, listening, reading and writing as well as pronunciation, vocabulary and grammar activities. Class work includes individual, pair and group work, discussions, debates, project work, presentations, written tasks and listening exercises.

The Work Experience course is a practical, hands-on, participative course which focuses on maximising the value of a work experience programme for organising teachers and their students. The input sessions are a blend of lecture format and practical activities. Throughout the course participants are encouraged to reflect on their own practice and consider alternative practices. Participants build up a portfolio of ideas/practices to implement on their return to their own countries. ONE cultural weekend day visit included

Week One Intensive English

Week Two MAXIMISING THE POTENTIAL OF WORK EXPERIENCE

Sample Programme

WEEK	Monday	Tuesday	Wednesday	Thursday	Friday
9:00 -11.00	Placement Test/Evaluation of Speaking Skills. Induction	Building linguistic, strategic and pragmatic competences.	Building linguistic, strategic and pragmatic competences	Building linguistic, strategic and pragmatic competences	Review & progress test. Consolidation of language/ further skills practice.
Coffee Break					
11:30-12.30	Introduction to class project. Building linguistic competences	Building linguistic, strategic and pragmatic competences	Building linguistic, strategic and pragmatic competences	Building linguistic, strategic and pragmatic competences	Public presentation of project. Feedback on learner outcomes.
Lunch Break					
TWO Afternoons 13.30-17 (break 15-15.30)			Communication Skills Guided self-study or optional cultural activities	Communication Skills Guided self-study or optional cultural activities	
Sat and Sun	INFORMAL LEARNING: Self-guided research/cultural visits along Twin English Centre guidelines.				

WEEK 2	Monday	Tuesday	Wednesday	Thursday	Friday
9:00 - 10:50	Induction, orientation and Information Creating a digital portfolio.	What companies require. Interview preparation.	Google products relevant to Work Experience Programme	Business Communication	Google classroom
Coffee Break					
11:05 - 13:00	Creating a programme plan. CV essentials, templates	Attitudes to work. Strategies to help get the most from the work experience programme	Mini Workshop Using Google Products.	Non verbal Communication	Course review and evaluation. Establishing guidelines for future contact and networking
Lunch					
p.m. Visits	Please check cultural visits and activities running in the school during your stay				

Outcomes

- Enhancement of personal English Language skills
- Increased confidence in helping students to benefit from work experience
- Increased awareness of and competence in the judicious use of technology in developing and monitoring a work experience project
- Increased awareness of what companies ideally look for in work experience
- Creation of a digital work portfolio facilitation of dissemination of course skills