

# ERASMUS+

## INTENSIVE ENGLISH then MAXIMISING THE POTENTIAL OF WORK EXPERIENCE

### Course Ref: TED 11.2

#### Minimum Entry Level

CEFR English B1

#### Daily Teaching Sessions

Monday to Friday

Afternoons: See course programme page 2

#### Total course contact hours

2 weeks: 53 lessons (39.75 hours)

Maximum class size 15

#### Course Provider:

**Twin English Centre  
Dublin**

#### OID E10161024

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Dublin 1

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#### in association with:

**Shadows Professional  
Development Ltd**

OID E10070815

## ERASMUS+

**This course is of significant benefit to Principals, Head Teachers, Teachers, Career Advisers, Subject Teachers and Trainers who:**

- plan, organise and execute work experience programmes for their students
- wish to share ideas on best practice in the field with colleagues from across Europe thereby improving the overall approach to raising awareness of the value of Work Experience programmes in their schools and, as a result, the learner outcomes for their students

#### Objectives

- To consolidate participants' English language skills
- To familiarise participants with key concepts and issues relating to Work Experience programmes
- To increase participants' skill and confidence in developing and planning work experience programmes and in integrating the knowledge acquired by their students into their future careers
- To increase participants' awareness of the requirements of host companies
- To establish contacts between Work Experience organisers from a variety of European backgrounds and facilitate future networking among these professionals

#### Preparation

##### Pre-course Preparative Modalities:

- Needs Analysis
- Pre-course information on free on-line resources
- Pre-course cultural information
- Pre-course general arrival information

#### Practical Arrangements

##### Intra-Course Modalities offered by the Course Provider

- Course Tutor
- Learning Materials
- On-going assessment and evaluation
- Setting of learning objectives
- Feedback on progress and areas needing special attention
- Guidance and advice on homework exercises
- 24 hour emergency contact number
- Accommodation service
- Optional cultural visits

#### Follow up provided

##### Post-Course Modalities

- A Certificate of Attendance and Achievement
- Europass Mobility
- Post-Course Forum

## INTENSIVE ENGLISH AND MAXIMISING THE POTENTIAL OF WORK EXPERIENCE

### Course Topics

#### INTENSIVE ENGLISH

##### Skills

Lessons integrate both receptive and productive skills practice with an emphasis on developing the speaking and listening skills

##### Competences

Lessons focus on developing competences needed to communicate effectively and flexibly through English in the real-world

##### Linguistic Competences:

Grammatical, lexical and phonological

##### Strategic Competences:

Interaction, compensation and repair

##### Pragmatic Competences:

Functional language and discourse management

##### Fluency Development

Asking for and giving information and opinions

Expressing a point of view & providing supporting detail and examples

Persuading, Agreeing and Disagreeing

## MAXIMISING THE POTENTIAL OF WORK EXPERIENCE

Creating a Digital Portfolio to record material covered and facilitate dissemination of skills acquired

Company requirements

CV Essentials/Preparation

Preparing students for interviews

Attitudes to work

Google products

Google classroom

Visit to Company; preparation and review of visit

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## Course Content

The English language course covers all of the language skills - speaking, listening, reading and writing as well as pronunciation, vocabulary and grammar activities. Class work includes individual, pair and group work, discussions, debates, project work, presentations, written tasks and listening exercises.

The Work Experience course is a practical, hands-on, participative course which focuses on maximising the value of a work experience programme for organising teachers and their students. The input sessions are a blend of lecture format and practical activities. Throughout the course participants are encouraged to reflect on their own practice and consider alternative practices. Participants build up a portfolio of ideas/practices to implement on their return to their own countries. ONE cultural weekend day visit included

### Week One Intensive English

### Week Two MAXIMISING THE POTENTIAL OF WORK EXPERIENCE

#### Sample Programme

WEEK	Monday	Tuesday	Wednesday	Thursday	Friday
9:00 -11.00	Placement Test/Evaluation of Speaking Skills. Induction	Building linguistic, strategic and pragmatic competences.	Building linguistic, strategic and pragmatic competences	Building linguistic, strategic and pragmatic competences	Review & progress test. Consolidation of language/ further skills practice.
Coffee Break					
11:30-12.30	Introduction to class project. Building linguistic competences	Building linguistic, strategic and pragmatic competences	Building linguistic, strategic and pragmatic competences	Building linguistic, strategic and pragmatic competences	Public presentation of project. Feedback on learner outcomes.
Lunch Break					
TWO Afternoons 13.30-17 (break 15-15.30)			Communication Skills  Guided self-study or optional cultural activities	Communication Skills  Guided self-study or optional cultural activities	
<b>Sat and Sun</b>	<b>INFORMAL LEARNING:</b> Self-guided research/cultural visits along Twin English Centre guidelines.				

WEEK 2	Monday	Tuesday	Wednesday	Thursday	Friday
9:00 - 10:50	Induction, orientation and Information Creating a digital portfolio.	What companies require. Interview preparation.	Google products relevant to Work Experience Programme	Business Communication	Google classroom
Coffee Break					
11:05 - 13:00	Creating a programme plan. CV essentials, templates	Attitudes to work. Strategies to help get the most from the work experience programme	Mini Workshop Using Google Products.	Non verbal Communication	Course review and evaluation. Establishing guidelines for future contact and networking
Lunch					
p.m. Visits	Please check cultural visits and activities running in the school during your stay				

## Outcomes

- Enhancement of personal English Language skills
- Increased confidence in helping students to benefit from work experience
- Increased awareness of and competence in the judicious use of technology in developing and monitoring a work experience project
- Increased awareness of what companies ideally look for in work experience
- Creation of a digital work portfolio facilitation of dissemination of course skills