

# Spanish Language Courses

## ERASMUS+ COURSES



- **Courses**
- **Dates & Fees 2022**
- **Enrolment Form**

*In collaboration with*



*Málaga, Spain*



*Teaching Spanish since 1971*

# ERASMUS+ COURSES

The following are courses which we believe meet the requirements of Erasmus+ funding in most of the member countries.

The courses are intended for teachers and teaching management in public or private educational establishments. The courses listed are for non native-speakers of Spanish. Programmes for native speakers of Spanish can be considered on a request basis. Further information on each course can be found in the detailed Course Descriptions which will be sent on request.

COURSE	PARTICIPANT PROFILE	AIMS	CONTENT	SPECIAL REQUIREMENTS
<b>EPS1: Intensive Spanish</b>	<ul style="list-style-type: none"> <li>Primary or secondary</li> <li>All levels of Spanish</li> <li>Teachers of Spanish or other subjects</li> </ul>	<ul style="list-style-type: none"> <li>To develop the general language skills of teachers of Spanish or any other subject and school administrative staff</li> </ul>	<ul style="list-style-type: none"> <li>20 lessons per week of General Spanish at your level</li> <li>6 lessons per week of «Dimelo» oral skills lessons</li> </ul>	
<b>EPS2: Spanish for Business</b>	<ul style="list-style-type: none"> <li>Business teachers wanting to teach in Spanish</li> <li>teachers of Spanish wanting to teach Business Spanish</li> </ul>	<ul style="list-style-type: none"> <li>To equip those working with Spanish with Business language and communication skills</li> </ul>	<ul style="list-style-type: none"> <li>20 lessons per week of General Spanish at your level</li> <li>10 lessons per week of Business Spanish in groups of max. 4</li> </ul>	Minimum B1 level of Spanish
<b>EPS3: Advanced Spanish &amp; Methodology</b>	<ul style="list-style-type: none"> <li>Teachers of Spanish</li> </ul>	<ul style="list-style-type: none"> <li>Improve general language level from B2 upwards</li> <li>Improve language teaching skills and knowledge of Spanish culture</li> </ul>	<ul style="list-style-type: none"> <li>20 lessons per week of General Spanish at your level</li> <li>10 sessions per week on teaching methodology (international group)</li> </ul>	Minimum B2 level of Spanish
<b>EPS4: Intensive Spanish &amp; Methodology</b>	<ul style="list-style-type: none"> <li>Teachers of Spanish</li> <li>Teachers of any language or subject wanting to teach in Spanish</li> </ul>	<ul style="list-style-type: none"> <li>Improve general language level from A2 upwards</li> <li>Improve language teaching skills</li> </ul>	<ul style="list-style-type: none"> <li>20 lessons per week of General Spanish at your level</li> <li>4 lessons per week of "Dimelo" oral skills lessons</li> <li>5 sessions per week on teaching methodology (international group)</li> </ul>	Minimum A2 level of Spanish
<b>EPS5: Bi-Component Training Course</b>	<ul style="list-style-type: none"> <li>Teachers of Spanish</li> <li>Teachers of other subjects training to teach Spanish</li> <li>Teachers of other subjects training to teach in Spanish</li> </ul>	<ul style="list-style-type: none"> <li>Improve general language level from beginner upwards</li> <li>Improve knowledge of Spanish culture and gain insight into Spanish education system and teaching</li> </ul>	<p><b>Week 1:</b></p> <ul style="list-style-type: none"> <li>20 lessons per week of General Spanish at your level</li> <li>6 lessons per week of «Dimelo» oral skills lessons</li> </ul> <p><b>Week 2:</b></p> <ul style="list-style-type: none"> <li>«Shadowing» teachers in Spanish schools</li> <li>1 x 1-1 or closed group lesson each day of follow up Spanish</li> </ul>	Minimum B2 level of <b>English</b>
<b>EPS6: Spanish &amp; Flamenco</b>	<ul style="list-style-type: none"> <li>Teachers of Spanish</li> <li>Teachers of other subjects training to teach Spanish</li> <li>Teachers of drama or dance training to teach in Spanish</li> </ul>	<ul style="list-style-type: none"> <li>Improve general language level from beginner upwards</li> <li>Learn about Flamenco for use in classroom</li> </ul>	<ul style="list-style-type: none"> <li>20 lessons per week of General Spanish at your level</li> <li>5 lesson of Flamenco per week</li> </ul>	
<b>EPS7: Spanish &amp; Salsa</b>	<ul style="list-style-type: none"> <li>Teachers of Spanish</li> <li>Teachers of other subjects training to teach Spanish</li> <li>Teachers of drama or dance training to teach in Spanish</li> </ul>	<ul style="list-style-type: none"> <li>Improve general language level from beginner upwards</li> <li>Learn about Salsa for use in classroom</li> </ul>	<ul style="list-style-type: none"> <li>20 lessons per week of General Spanish at your level</li> <li>5 lesson of Salsa per week</li> </ul>	
<b>EPS8: Spanish &amp; Cookery</b>	<ul style="list-style-type: none"> <li>Teachers of Spanish</li> <li>Teachers of other subjects training to teach Spanish</li> <li>Teachers of catering training to teach in Spanish</li> </ul>	<ul style="list-style-type: none"> <li>Improve general language level from beginner upwards</li> <li>Learn about Spanish cooking for use in classroom</li> </ul>	<ul style="list-style-type: none"> <li>20 lessons per week of General Spanish at your level</li> <li>2 cookery sessions per week + meal</li> <li>1 film and 1 cultural talk on gastronomic themes per week</li> </ul>	
<b>EPS9: 3-day or longer training visit</b>	<ul style="list-style-type: none"> <li>Head Teachers</li> <li>Heads of Department</li> <li>Head of Admin</li> </ul>	<ul style="list-style-type: none"> <li>Share best practice in teaching and school management with Spanish colleagues</li> <li>Learn about the Spanish Education system and elements of Spanish culture</li> <li>Investigate options for future teacher and student mobility within KA1/2</li> </ul>		Minimum B1 level <b>English</b>

# DATES AND FEES 2022 ERASMUS +

In co-operation with **SHADOWS**

All prices are quoted in EUROS (€)

COURSE	STARTING DATES	TUITION FEES					
<b>EPS 1:</b> Intensive Spanish	<b>Jan: 3, 10, 17, 24, 31</b> <b>Feb: 7, 14, 21, 28</b> <b>Mar: 7, 14, 21, 28</b> <b>Apr: 4, 11, 18, 25</b> <b>May: 2, 9, 16, 23, 30</b> <b>Jun: 6, 13, 20, 27</b> <b>Jul: 4, 11, 18, 25</b> <b>Aug: 1, 8, 15, 22, 29</b> <b>Sep: 5, 12, 19, 26</b> <b>Oct: 3, 10, 17, 24, 31</b> <b>Nov: 7, 14, 21, 28</b> <b>Dec: 5, 12</b> Beginners must start on dates shown in <b>Bold</b> .	<b>wks</b>	<b>Course fees</b>	<b>Total with CH single</b>	<b>Total with CH Exec sole use</b>	<b>Total with CH Twin sole use</b>	<b>Total with Host family single</b>
		1	€ 400	€ 652	€ 876	€ 729	€ 645
		2	€ 648	€ 1116	€ 1532	€ 1259	€ 1103
		3	€ 885	€ 1605	€ 2245	€ 1825	€ 1585
		4	€ 1113	€ 2085	€ 2949	€ 2382	€ 2058
		5	€ 1333	€ 2557	€ 3645	€ 2931	€ 2523
		6	€ 1547	€ 3023	€ 4335	€ 3474	€ 2982
		7	€ 1757	€ 3485	€ 5021	€ 4013	€ 3437
		8	€ 1967	€ 3947	€ 5707	€ 4552	€ 3892
<b>EPS 2:</b> Spanish for Business	The same starting dates as Intensive Spanish	<b>wks</b>	<b>Course fees</b>	<b>Total with CH single</b>	<b>Total with CH Exec sole use</b>	<b>Total with CH Twin sole use</b>	<b>Total with Host family single</b>
		1	€ 745	€ 997	€ 1221	€ 1074	€ 990
		2	€ 1339	€ 1807	€ 2223	€ 1950	€ 1794
		3	€ 1924	€ 2644	€ 3284	€ 2864	€ 2624
		4	€ 2502	€ 3474	€ 4338	€ 3771	€ 3447
<b>EPS 3:</b> Advanced Spanish & Methodology	<b>1 or 2 weeks:</b> 11 July <b>1 week:</b> 18 July	<b>wks</b>	<b>Course fees</b>	<b>Total with CH single</b>	<b>Total with CH Exec sole use</b>	<b>Total with CH Twin sole use</b>	<b>Total with Host family single</b>
		1	€ 588	€ 840	€ 1064	€ 917	€ 833
		2	€ 982	€ 1450	€ 1866	€ 1593	€ 1437
<b>EPS 4:</b> Intensive Spanish & Methodology	The same starting dates as Intensive Spanish	<b>wks</b>	<b>Course fees</b>	<b>Total with CH single</b>	<b>Total with CH Exec sole use</b>	<b>Total with CH Twin sole use</b>	<b>Total with Host family single</b>
		1	€ 712	€ 964	€ 1188	€ 1041	€ 957
		2	€ 1273	€ 1741	€ 2157	€ 1884	€ 1728
<b>EPS 5:</b> Bi-Component Training Course	<i>The same starting dates as Intensive Spanish</i> <i>NB: these programmes cannot be organised during school holidays – please check with us in advance</i>	<b>wks</b>	<b>Course fees</b>	<b>Total with CH single</b>	<b>Total with CH Exec sole use</b>	<b>Total with CH Twin sole use</b>	<b>Total with Host family single</b>
		2	€ 775	€ 1243	€ 1659	€ 1386	€ 1230
<b>EPS 6:</b> Spanish & Flamenco	The same starting dates as Intensive Spanish	<b>wks</b>	<b>Course fees</b>	<b>Total with CH single</b>	<b>Total with CH Exec sole use</b>	<b>Total with CH Twin sole use</b>	<b>Total with Host family single</b>
		1	€ 545	€ 797	€ 1021	€ 874	€ 790
		2	€ 939	€ 1407	€ 1823	€ 1550	€ 1394
<b>EPS 7:</b> Spanish & Salsa	The same starting dates as Intensive Spanish	<b>wks</b>	<b>Course fees</b>	<b>Total with CH single</b>	<b>Total with CH Exec sole use</b>	<b>Total with CH Twin sole use</b>	<b>Total with Host family single</b>
		1	€ 545	€ 797	€ 1021	€ 874	€ 790
		2	€ 939	€ 1407	€ 1823	€ 1550	€ 1394
<b>EPS 8:</b> Spanish & Cookery	<b>Feb: 14, 21 (1 wk only)</b> <b>Apr: 11, 18 (1 wk only)</b> <b>May: 9, 16 (1 wk only), 23, 30 (1 wk only)</b> <b>Sep: 12, 19 (1 wk only), 26</b> <b>Oct: 3 (1 wk only), 24, 31 (1 wk only)</b> Beginners must start on dates shown in <b>Bold</b>	<b>wks</b>	<b>Course fees</b>	<b>Total with CH single</b>	<b>Total with CH Exec sole use</b>	<b>Total with CH Twin sole use</b>	<b>Total with Host family single</b>
		1	€ 558	€ 810	€ 1034	€ 887	€ 803
		2	€ 895	€ 1363	€ 1779	€ 1506	€ 1350
<b>EPS 9:</b> 3-day or longer Study Visit	<b>Dates and prices agreed on request</b>						

# ACCOMMODATION & MEALS

The package prices shown opposite include accommodation either in our on-site residence (the Club Hispanico) or in host families.

## Accommodation Notes

- All prices are per person and for single occupancy. Please ask for prices for shared rooms.
- For courses of 2 weeks and longer, arrival day is Sunday, departure Saturday morning. Therefore 2 wks = 13 nights, 4 wks = 27 nights etc. See note about 1 week courses.
- Extra nights may be requested.
- 1 person can book to share a Twin with another (unknown) student (ask for price).
- Executive rooms in the Club have 1 double bed or 2 singles and are intended for individual clients or couples.
- Executive Studios in the Club can have 2 singles or 1 «king-size» bed and are intended for individual clients or couples.
- Twin for Sole use not available in High Season.

**Half board meals:** The half-board meal plan in the Club Hispanico includes the meals shown below. As you will see the restaurant is not open at lunchtime on Sat/Sun nor Sat. evening

- **“Mediterranean Buffet Breakfast“:** everyday hot drinks, juice, rolls, meats, cheese, pastries, cereals, fruit, etc.
- **“Half Board“:** breakfast everyday + dinner on Sun and lunch Mon-Frid (dinner on request)
- **“Full Board“:** breakfast everyday + dinner every day except Sat and lunch every day except Sat and Sun

Lunch/Dinner consist of a 3 course meal chosen from the self-service buffet.

## Supplements

- High season Supplement: € 8 per night, per person on all types of accommodation **from 5 June to 3 September** (inclusive).
- **Airport Transfers:** One-way transfer from Málaga International Airport to accommodation in Málaga is € 55. Round trip transfer from Málaga International Airport € 110.
- **Half board** meals in Club Hispanico € 124 per week - see details below.

### 1 week courses

To enable you to benefit from the 1-day excursion at the weekend which is included in the price, 1 week courses are based on 7 nights, with arrival on Sundays.

### What's included in the total price (EPS 1-8)

- Lessons as described (50 minutes per lesson)
- Registration fee
- 5 cultural activities per week:
  - 2 Flamenco (Sevillana) lessons per week
  - 1 Cultural talk per week
  - 1 Salsa class per week
  - Films on our large screen
- Malaca Instituto course books and supplementary materials
- Use of Self-access centre
- Free wifi
- Welcome aperitif
- Tour of Málaga
- Use of swimming pool
- Use of Student Lounge
- Fitness/aerobic classes
- Certificate of Attendance
- 1 full-day excursion per week
- Completion of your Europass mobility document (you need to bring the documents with you)
- Accommodation as chosen (Club Hispanico or Host Family)
- Half-board meal plan in Host Families

### What's not included in the course price

- Half-board meals in Club Hispanico - see supplement
- Airport Transfers – see supplement
- Excursions except as described
- Travel/medical/cancellation insurance (we advise you consult your insurance broker)
- Travel from your country to Malaga

### Booking conditions

- A pre-registration will be made on receipt of the booking form. This will only become a firm booking once payment is received. If you are paying for yourself we expect a deposit of € 150 with the balance no later than 21 days prior to the course start. In the case of an Erasmus-funded programme we would expect full payment as soon as the funding has been received or no later than 4 weeks prior to the course start.
- Please note the conditions on our website, brochure and booking forms relating to all aspects of your stay with us.
- If your level of Spanish or other necessary language, is not sufficient for the course booked we reserve the right to place you on a different course.
- Please note the conditions relating to cancellation found on Insert 5 and our strong suggestion regarding cancellation insurance
- Lessons do not usually take place on Bank Holidays and there is no right to any refund nor to make up the lessons.

# ENROLMENT FORM

Please complete both sides of this form (BLOCK CAPITALS) and return it **either** to your local agent shown opposite **or** to the following address:

**Malaca Instituto**  
**Calle Rodeo, 5 · Cerrado de Calderón**  
**E-29018 Málaga - Spain**  
**Fax. +34 95 229 6316      E-mail: erasmus@malacainstituto.com**



**Mr/Mrs/Ms** ..... **First Names** .....  
**Date of Birth** ..... **Address** .....  
**Country** ..... **Tel.** ..... **Fax** ..... **E-mail** .....

**Please provide your own assessment of your level of Spanish and other languages. A1 = Beginner and C2 = Mastery. Tick the appropriate levels.**

			A1	A2	B1	B2	C1	C2
<b>Spanish</b>	<b>Level now</b>	oral						
		written						
	<b>Expected Level at course start</b>	oral						
		written						
<b>English</b>	<b>Level now</b>	oral						
		written						
	<b>Expected Level at course start</b>	oral						
		written						
<b>Other</b> .....	<b>Level now</b>	oral						
		written						
	<b>Expected Level at course start</b>	oral						
		written						

Please decide which is your preferred course and tick the number of weeks required. Then insert the starting date.

<b>Erasmus+ Course</b>	<b>No. of weeks</b> (Tick (x) number of weeks)								<b>Starting date</b>
	1	2	3	4	5	6	7	8	(specify Monday start date)
<b>EPS 1:</b> Intensive Spanish	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	...../...../.....
<b>EPS 2:</b> Spanish for Business	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					...../...../.....
<b>EPS 3:</b> Advanced Spanish & Methodology	<input type="checkbox"/>	<input type="checkbox"/>							...../...../.....
<b>EPS 4:</b> Intensive Spanish & Methodology	<input type="checkbox"/>	<input type="checkbox"/>							...../...../.....
<b>EPS 5:</b> Bi-Component Training Course	<input type="checkbox"/>	<input type="checkbox"/>							...../...../.....
<b>EPS 6:</b> Spanish & Flamenco	<input type="checkbox"/>	<input type="checkbox"/>							...../...../.....
<b>EPS 7:</b> Spanish & Salsa	<input type="checkbox"/>	<input type="checkbox"/>							...../...../.....
<b>EPS 8:</b> Spanish & Cookery	<input type="checkbox"/>	<input type="checkbox"/>							...../...../.....
<b>EPS 9:</b> 3-day Study Visit	<input type="checkbox"/>	<input type="checkbox"/>							...../...../.....

**ACCOMMODATION** Please book me the following accommodation:

- Club Hispánico**
- Standard single       Twin       Twin sole use  
 Executive sole use       Executive sharing  
 Exec. Studio sole use       Exec. Studio sharing  
 **Please book me half board meal plan in the Club.**
- Host Family** (half board)       Single       Twin
- I do not need you to arrange accommodation for me.**

**Arrival date** ..... **Departure date** .....  
**Number of nights** .....

- Do you smoke? **yes/no**
- Do you have a special diet? **yes/no**
- Please specify .....
- Do you have any allergies? **yes/no**
- Please specify .....
- Is there anything else we should know? **yes/no**
- .....
- Please book me an airport transfer:** **One way**   
**Two way**
- arr. Málaga: Date ...../...../..... Time ..... Flight number .....
- dep. Málaga: Date ...../...../..... Time ..... Flight number .....

**Payment**

1. I am paying for the course myself
2. I have applied and received funding
3. I have applied and am awaiting funding

In the case of 1. and 2., I have sent a bank transfer, and attach a copy, for the following deposit/full payment

- Deposit: € 150
- Full payment: € .....

In the case of 3., I agree to make payment as soon as the funding comes through and in no case later than 21 days before the start of the course. I have read and agree the cancellation conditions:

**Signed:**..... **Date:**.....  
 (participating teacher)

**Authorisation by Head Teacher or other person signing on behalf of your school:**

**Full Name:** ..... **Position:** .....

**School Name:** .....

**Address:** .....

**Signature:** ..... **Date:** .....

School Stamp (Optional)

## HOW TO ENROL

Please complete the enclosed Application Form and either fax or post it to us at the following address:

**Malaca Instituto**  
Calle Rodeo, 5  
Cerrado de Calderón  
E- 29018 Málaga  
Spain

Tel. +34 95 229 32 42

e-mail: [erasmus@malacainstituto.com](mailto:erasmus@malacainstituto.com)

Fax +34 95 229 63 16

We will send you a letter of confirmation and an invoice.

## PAYMENT

Your course is finally confirmed when we receive your deposit of € 90.- (course fees) and € 60.- (accom. fees). The balance is payable 21 days before the beginning of your course.

Payment should be by **Bank transfer to:**

**UNICAJA**  
Paseo Cerrado de Calderón, 18  
29018 Málaga.  
Acc. Nº. 51-0030008555  
Bank & Sort Code: 2103 0255  
IBAN ES50 2103 0255 5100 3000 8555  
Swift: UCJAES2M

Please remember to give details of the course you intend to follow and send us a copy of the transfer document. All bank fees are payable by you. If the bank deducts fees, we reserve the right to charge you this amount when you arrive.

## CANCELLATION

**Prior to 21 days before the course:**

We will refund all fees paid less € 60.-

**Between 21 days and 5 working days before the course:**

We will refund all fees paid less € 150.-

**Last minute cancellation/No show:**

If the cancellation is during the last 5 working days before the course start or in the case of "no shows" we will refund all fees paid less 4 weeks of course and accommodation fees. (No refund for courses 4 weeks or less).

For detailed conditions relating to curtailments and changes once your programme has commenced, please ask at the school office. Fees are normally not refundable. We recommend that you ask your travel agent/insurance broker about cancellation and curtailment insurance.

## ATTENDANCE

To maintain the professional atmosphere in the school, we insist that all our students complete daily homework exercises and attend all their classes. This is to enable the whole class to progress rapidly and at the same pace. Failure to fulfil these requirements may result in a student being placed in a lower level class, not receiving a Certificate of Attendance and, in extreme cases, the School reserves the right to ask a student to leave without right to a refund of fees.

## INSURANCE

We can offer a comprehensive insurance package including medical costs, repatriation, luggage, cancellation of course once started, etc. If you are interested in such a package please ask us for the full details. We strongly recommend you take insurance that will cover any cancellation charges (see above).

## BANK HOLIDAYS

We do not provide lessons on Bank Holidays. If the Bank Holiday falls on a course starting date, the new students take their Placement Test and have their orientation tour of Málaga and then start lessons the next day. To the best of our knowledge the following are Bank Holidays which fall on weekdays during our courses:

6 Jan, 28 Feb, 14 & 15 Apr, 2 May, 15 & 19 Aug, 8 Sep, 12 Oct, 1 Nov, 6 & 8 Dec.

The school and Club Hispánico will also be closed between the following dates:

From 20 until 31 December 2021 (Club Hispánico) and 2 January 2022 (school)  
and from 19 until 30 December 2022 (Club Hispánico) and 2 January 2023 (school) - **provisional**.